

Yearly Status Report - 2017-2018

Part A			
Data of the Institution			
1. Name of the Institution	GOVERNMENT GIRLS P. G COLLEGE		
Name of the head of the Institution	Dr . Vandana Sharma		
Designation	Principal		
Does the Institution function from own campus	Yes		
Phone no/Alternate Phone no.	05952326510		
Mobile no.	8218287237		
Registered Email	ggpgcrampur@gmail.com		
Alternate Email	rajniagarwal220@gmail.com		
Address	MACHHALI BHAWAN, QILA, RAMPUR, UTTAR PRADESH - 244901		
City/Town	RAMPUR		
State/UT	Uttar pradesh		
Pincode	244901		

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Rajni Rani Agarwal
Phone no/Alternate Phone no.	05952326510
Mobile no.	9457691676
Registered Email	ggpgcrampur@gmail.com
Alternate Email	rajniagarwal220@gmail.com
3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://ggpgcrampur.in/manager/file.php
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink:	http://www.ggpgcrampur.in/assets/uploads/file-23.jpeg
5. Accrediation Details	

5. Accrediation Details

Cycle	Grade	CGPA	Year of	Vali	dity
			Accrediation	Period From	Period To
2	В	2.3	2013	05-Jan-2013	04-Jan-2018

6. Date of Establishment of IQAC 01-Apr-2013

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture				
Item /Title of the quality initiative by IQAC Date & Duration Number of participants/ beneficiaries				
IQAC MEETING	16-May-2018	5		

	1	
IQAC MEETING	20-Feb-2018 1	5
IQAC MEETING	31-Oct-2017 1	5
IQAC MEETING	10-Jul-2017 1	6
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Departmen t/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Uttar Pradesh Govt.	Salary/ allowance/ retirement Benefits/ Building maintenance	State Govt	2017 365	188200000

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	<u>View File</u>
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<u>View File</u>
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Academic audit of teachers. 2. Revamping ICT set up in the Campus.
3.Organizing various curricular and cocurricular activities to enhance competitiveness in students. 4.Extention lectures conducted in all subjects for students. 5.career councelling sessions for students.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered	/Not Applicable!!!
Vie	ew File
14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to	No

16. Whether institutional data submitted to Yes AISHE:

Year of Submission 2018

Date of Submission 31–Jan–2018

17. Does the Institution have Management Information System ?

assess the functioning?

Part B

No

CRITERION I – CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Goverment Girls' Post Graduate College , Rampur is affiliated to Mahatma Jyotiba Phule Ruhelkhand University, Bareilly, U.P. The curriculum followed in the college is the Unified syllabus as effective in all the colleges affiliated to the university. The curriculum is designed to foster knowledge, skills, ethics and overall holistic development of personality of the students. The whole syllabus is divided into units as prescribed by the university which is further divided through the 'Academic Calendar' of college which clearly specifies time duration for the completion of each unit. Field surveys are conducted, for the performance evaluation, Assignments for practical aspects and presentations are being conducted thereby covering all the details ... Goverment Girls' Post Graduate College , Rampur is affiliated to Mahatma Jyotiba Phule Ruhelkhand University, Bareilly, U.P. The curriculum followed in the college is the Unified syllabus as effective in all the colleges affiliated to the university. The curriculum is designed to foster knowledge, skills, ethics and overall holistic development of personality of the students. The whole syllabus is divided in to units as prescribed by the university which is further divided through the 'Academic Calendar' of college which clearly specifies time duration for the completion of each unit. Field surveys are conducted, for the performance evaluation, Assignments for practical aspects and presentations are being conducted thereby covering all the details. so that every task is completed in the prescribed time frame and the students get benefitted at large. There are 3

faculties functioning in the college i.e. Science, Commerce and Arts. Science stream was introduced in the college first time up to U.G level. At U. G level college offers graduation degree in 18 subjects i.e. in -Hindi Literature, English Literature, General Hindi, General English, Urdu, Sanskrit, Persian, Sociology, Economics, Political science , Psychology , Music, Drawing and Painting, Home Science, Philosophy, Environment and Physical Education. At Postgraduate levels the college offers post graduate degree in 10 subjects. The Science Faculty have 4 departments namely - Mathematics, Zoology, Chemistry and Physics, offering graduation Degrees. The commerce faculty offers groups A,B,C The Classrooms are equipped with Green/White Board for the teaching learning process. The lectures are delivered using ICT tools like computers, laptop, printer, scanner , software program, and projector in order to use knowledge into practical world . Extension lecture related to subjects, field visits from few department are taken so as to bridge the gap between the theory and practical . Every subject which requires practical implementation has its own laboratory for experimenting and exploring the new technologies based on syllabus. College has its own physical library with approx. 28000 books. The process for the establishment of e-library has been initiated. . Students are the actual mirrors of the teaching learning process. A well planned feedback is taken every year from the students so as to know the actual effectiveness of the whole implemented process. The feedback is taken through hard copy. The teacher observes the students Performance very minutely.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course Programme Specialization		Dates of Introduction		
Nill NIL		Nill		
No file uploaded.				

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nill	Nill

1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field
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		Projects / Internships
MA	Psychology	8
<u>View File</u>		

1.4 - Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Q: How are feedback obtained Feedback mechanism provides useful information about the students experiences in the classroom. It provides the faculty members with valuable inputs from the students on all teaching aspects. It shows the satisfaction level in the learning which helps evaluation process for the annual Program review. The feedback system enables the college administration to streamline the processes and to take timely action for midcourse corrections if required. The feedback forms are obtained from the stake holders i.e from Students and Alumni by the end of every year.. The students' Feedback Survey is obtained Ofline through close and open-ended questions. Alumni surveys are conducted during alumni interaction at the alumni association meeting held every year. It has been observed from the feedbacks that most of the students are satisfied with the syllabus taught in the class rooms and teaching styles of the teachers. The feedback also states that teachers are very fair in the internal evaluation process. The teaching and continuous monitoring process installed in the college facilitates the students. Students are highly satisfied with the illustration techniques used by teachers for explaining concepts through examples. The students feedback also shows that they are fully satisfied with the teachers. The students feedback also shows that institute makes every effort to involve the students in monitoring, review and continuous quality improvement of the teaching learning process. Most of the students gives suggestions for improvement in some of the following areas like- better facilities of electricity, RO system for drinking water and clean and hygienic washrooms. These are the basic needs of the students.,. These feedbacks are analysed with the help of committees and the departments were informed accordingly for improvement in weak areas.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled			
N	No Data Entered/Not Applicable !!!						

2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	institution	Number of teachers teaching both UG and PG courses
2017	3020	765	Nill	Nill	16

2.3 - Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), Elearning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e- Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
16	6	18	Nill	Nill	Nill

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentorship is a special program in our college, with the primary objective of enabling constructive and positive interaction, guidance and mentorship of students by teachers. It is a particular form of relationship designed to provide personal and professional support to an individual. In our college, the faculty members act as guiding source for students to sort out their academic problems. The teachers help students in improving their insight into various aspects of life, assist them in building self-confidence and setting career goals. Our college has been catering the needs of all-round development of the students and taking care of their academic and stress related issues since very beginning. The mentors are responsible for the general and specific wellbeing of the allotted students. They provide assistance to students who encounter unexpected difficulties during their span of study. The teachers are actively engaged in guiding and counselling students to be physically and mentally fit and to develop awareness about health and legal women rights. They make their mentees aware about various career goals by giving information regarding several courses and available vacancies in several fields. Mentoring helps in increasing academic performance and decreases unexcused absences and tardiness and it also improves relationships with parents and decreases dropout rate. Mentors provide students with important information about college preparatory courses, financial aid and the college admissions process. Whether students enter college with a clear career path in mind, or they are intent on weighing their options, mentors help them discover and develop their interests and innermost passions. They keep students' best interests, abilities, skills and talents in mind, giving them influence and guidance they need to reach their highest potential. Mentoring is a valuable strategy to provide students with emotional and instrumental support they need to achieve the goal of a college degree. Beyond the classroom and lab, mentors assist students in career and life choices. Transitional times are most difficult for individuals who don't have a clear understanding of the environment or situation they're transitioning to. By providing information, guidance, and encouragement, mentors play an important role in nurturing students' college aspirations. In addition, mentoring for students in college helps them to feel more connected and engaged on campus, which can ultimately improve student outcomes. Along with introducing students to professionals and opportunities in their chosen field, mentors acquaint students with new resources and organizations. The most valuable aspect of mentorship is that each partnership is unique based on a student's individual circumstances, chosen field of study and career goals. The mentors use both formal and informal means of mentoring. The mentor system, apart from its formal part, also exists as a robust informal mechanism to boost inclusiveness, gender sensitivity and social responsibility of students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3785	16	1:237

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned	No. of filled positions	Vacant positions	Positions filled during	No. of faculty with
	•	•		_

positions			the current year	Ph.D
36	16	20	Nill	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

	Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies	
	Nill Nil		Nill	Nil	
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2.5 - Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination	
MA	NIL	2017-18	05/03/2018	15/06/2018	
BSc	NIL	2017-18	05/03/2018	15/06/2018	
BCom	NIL	2017-18	05/03/2018	15/06/2018	
BA	NIL	2017-18	06/03/2018	15/06/2018	
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Quality education requires an effective teaching and learning environment both inside and outside the classroom. Assessment of performance is an internal part of teaching and learning process. The college is affiliated to M.J.P. Rohilkhand University. The examinations are held from the month of Feb to April, every year according to the university examination schedule. The syllabi are unitized at the UG level. The question paper carries objective type question as well as short and long analytical questions. A similar trend is followed in improvement exams which are held during the month of September. The scores obtained by the students in the university exams are important indicators of their performances. Apart from the aforesaid parameters the students are subjected to evaluation in following manner. Theory classes: At the end of lectures relating to every topic the faculty evaluates the students with intensive questioning related to the topics taught. It helps the teacher to assess how much the students have understood and how attentive they are in the class. Practical classes: The teacher conducts similar feedback from students by frequent questioning during the practical classes. It helps the students in preparing for the final exams. The test papers are then evaluated by the concerned teachers and scope of improvisation of the student is subsequently suggested. Performance assessment through assignments and competitions are done on regular basis.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared by the college by taking into consideration the academic calendar of the university. The leaves declared by UP state Govt. also taken into consideration. The calendar contains complete information regarding the day of teaching, annual sports, cultural activities, probable

dates of examination. However, the dates of activity of Career Counseling, Placement tips, remedial teaching, etc. are not shown in the calendar and are publicized from time to time. As far as adherence of college to the academic calendar is concerned, it is subjected to variation in response to dates of the admission examination (main and improvement) which are declared by M.J.P. Rohikhand University. The admission and examination in the college are held as per schedule of the university. Occasionally, some alterations are made keeping in view the weather condition. For instance ,open camps of NCC and Rover Rangers are avoided on too foggy days. In general the college makes every effort to adhere the academic calendar, but some alteration is made in accordance with the admission and the exam schedule of university and weather condition (for the convenience of students). before finalizing the academic calendar of the college, the committee which makes the academic calendar goes through the government yearly calendar and university academic calendar. The college academic calendar includes all the important activities like orientation programs, starting of classes, celebration of important days, examination schedules, holidays etc. • The college runs U.G. and P.G. courses.U.G. courses are on annual basis and their exams dates are declared by the university. Tentative dates are marked in the academic calendar. The dates given in the calendar may differ slightly due to unavoidable reasons. In that case students are informed by notices posted on notice board, WhatsApp groups, mobile messages and through teachers. The academic calendar is prepared in such a way, that all the departments get a chance to participate and organize an event in the academic year. The head of the institution monitors the academic calendar closely so that all the activities and exams are completed in time and as per the calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.ggpgcrampur.in/index.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
<u>View File</u>					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.ggpgcrampur.in/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year		
Nill	0	0	0	0		
No file uploaded.						

3.2 - Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category		
NIL	NIL	NIL	Nill	NIL		
No file uploaded.						

3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start- up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
No file uploaded.					

3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nill

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Туре	Department	Number of Publication	Average Impact Factor (if any)		
International	HINDI	1	Nill		
International	SANSKIRIT	5	Nill		
International	SOCIOLOGY	1	Nill		
<u>View File</u>					

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication	
NIL	Nill	
No file	uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/Web of Science or PubMed/Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nill	0	0	Nill

No file uploaded.

3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication	
NIL	NIL	NIL	Nill	Nill	Nill	0	
	No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Semi nars/Workshops	9	30	3	1
		<u>View File</u>		

3.4 - Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities	
swachhta abhiyan	NSS	16	100	
awareness	Ranger	16	100	
Rally	NSS	16	100	
<u>View File</u>				

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited	
NIL	NIL NIL		Nill	
No file uploaded.				

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat	NSS,Ranger	Rally,poster	16	200
Aids Awareness	NSS	poster,Slogan	16	100
Gender Issue	NSS	poster,Slogan	16	100
Environment Awareness	NSS,Ranger	Debet	16	200
Gender Issue	Mahila Prkoshth	Debet	16	25
		<u>View File</u>		

3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration		
NIL	NIL	NIL	0		
No file uploaded.					

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant	
NIL	NIL	NIL	Nill	Nill	0	
No file uploaded.						

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs	
NIL	Nill	NIL	Nill	
No file uploaded.				

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
209000	209000

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added	
Others	Nill	
No file	uploaded.	

4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation	
NIL	Nill	NIL	2022	

4.2.2 - Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	28697	250000	Nill Nill		28697	250000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional

(Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e- content		
NIL	NIL	NIL	Nill		
No file uploaded.					

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Туре	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	17	1	2	2	1	2	10	20	0
Added	0	0	0	0	0	0	0	0	0
Total	17	1	2	2	1	2	10	20	0

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget of academic facilities	I '	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
7000	7000	33000	33000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College adopts standard established systems and procedures for maintaining the physical, academic and support facilities that are mentioned in the maintenance policy document of the state governent. There are college level committees that look after the various aspects of the utilization and maintenance of the physical, academic and support facilities. Annual Physical stock verification of all laboratories equipment, office equipment, furniture, computers, departmental and central library is conducted by different committees constituted by head of institution. Report is registered in specific stock register. Every department has its own stock register to maintain and record. For maintenance of computers and other equipment, annual budget is sanctioned by Department of Higher Education. As it is a Government college, it has no authority to appoint personnel such as electrician, plumber etc on permanent basis. Majority of expenditure for maintenance of college is incurred from the fees. Most of the fund utilized for maintenance and repair work is done from college fund. Generator and electricity facility: The college has generator to provide full power backup to whole campus. The institution has a number of offline and online UPS for safe guarding sensitive equipments against

voltage fluctuations and spikes etc. For maintaining cleanliness and to upkeep proper maintenance of college, temporary staffs are hired on daily wages, due to absence of appointment of permanent cleaning staff by the Government Of Uttar Pradesh. The maintenance and housekeeping of the classrooms, laboratories, library, and the institute as a whole are taken care by non teaching staff. Various laboratories, library and sports room are maintained by the concerned Teachers In Charge. The college has network administrator and other personnel to check and updates the college website. Maintenance of these sports facilities is taken care by Physical Education Department. The institute has adequate number of computers with internet connections in different locations like office, laboratories, library, departments etc. For safety of college premise, security cameras (CCTV) are installed and security guard for day and night is appointed by govt. Also during examination and other special occasions, police personnel are approached. The college had a Building and Infrastructure Committee to look after the renovation of the building and approval of proposals regarding improvements of facilities in the college. This committee also maintained facilities and equipments of the college. Recently two classrooms and one computer lab in under construction, toilets, administrative blocks, laboratories were maintained and renovated accordingly.

https://www.ggpgcrampur.in/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees	
Financial Support from institution	NIL	0	0	
Financial Support from Other Sources				
a) National	Postmatric Scholarship scheme Minorties cs	387	Nill	
b)International	NIL	Nill	0	
<u>View File</u>				

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved		
NIL Nill		Nill	0		
No file uploaded.					

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Grievance Redressal Cell	Nill	Nill	Nill	Nill

2018	Career Counselling Cell	125	150	Nill	Nill
2018	Development Programme	150	150	Nill	Nill
	<u>View File</u>				

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	7

5.2 - Student Progression

5.2.1 – Details of campus placement during the year

	On campus			Off campus	
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	Nill	Nill	Nill
	No file uploaded.				

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	53	Political Science	Political Science	Govt. Girls P.G. College, Rampur	M.A. Political Science
2018	Nill	Persian	Persian	Govt. Girls P.G. College, Rampur	M.A. Persian
2018	28	Economics	Economics	Govt. Girls P.G. College, Rampur	M.A. Economics
2018	80	Sociology	Sociology	Govt. Girls P.G. College, Rampur	M.A. Sociology
2018	8	Music	Music	Govt. Girls P.G. College, Rampur	M.A. Music
2018	46	Hindi	Hindi	Govt. Girls P.G. College, Rampur	M.A.Hindi

80	English	English	Govt. Girls P.G. College, Rampur	M.A.English
80	Urdu	Urdu	Govt. Girls P.G. College, Rampur	M.A.Urdu
18	Psychology	Psychology	Govt. Girls P.G. College, Rampur	M.A.Psycho logy
8	Sanskrit	Sanskrit	Govt. Girls P.G. College, Rampur	M.A. Sanskrit
	18	18 Psychology 8 Sanskrit	18 Psychology Psychology	80 Urdu Urdu Govt. Girls P.G. College, Rampur 18 Psychology Psychology Govt. Girls P.G. College, Rampur 8 Sanskrit Sanskrit Govt. Girls P.G. College, Rampur

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying		
Nill	Nill		
No file uploaded.			

5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants		
Cultural Programs at Departments	Department Level	50		
Yuva Mahotsav	Intra college	55		
Annual Sports I	Intra college	123		
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5.3 - Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	nil	Nill	Nill	Nill	Nill	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student's participation is assured in most of the important academic and administrative committees of the college. Prominent student's, are invited for consultation in academic affairs. Captains and athletic champions are included in consultation for various sports activities. • Likewise, students having shown considerable interest in extension activities are invited for preparing the activity schedule of NSS and RR• Likewise, the student's who excel in cultural activities are assigned responsibilities in cultural programs of the college. Each Department of the College has Student Council for the purpose of

active participation of the students in various academic and administrative committees including other activities. This committee empowers the students in gaining leadership qualities, rules, regulations and execution skills. The selection and constitution of these students are done by the head and other faculty members of the department. They help in coordinating all the events related to academics and other co-curricular activities as per directives of teaching faculty. Councils have the members of B.A I to M.A II. The students council members do lots of academic, Social and administrative works by taking the guidance by teachers and taking the help of other students. They also motivate other students to actively participation in academic and administrative activities conducted by the College and Departments. They work as a medium between faculty and students. Student Council Members selected by the students and faculty members of each Department -1-President, 2 -Vice President, 3- Secretary, 4- Assistant Secretary, 5. Class Representatives From each Class of B.A. I to M.A. II. Works of Students Council: Coordination in day to day academic activities at their level Coordination in communicating the information between students and teaching faculty. Coordination in arranging academic tours for the students with the help of teachers. Student Councils provide necessary support to the Council members in organizing and coordinating the events. It encourages the students to develop the leaderships.

5.4 - Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college is practicing decentralization and participative management .Both teaching and nonteaching members actively participate in making and implementing different policies. Responsibilities are decentralized and participation of each member is defined. Principal formulates committees like IQAC, Examination, Student Welfare, Parent Teacher Associations, Alumni, Scholarship, Grievance Redressel Cell and many more. Meetings are held and policies are being formulated to implement the strategic plan of the college. Responsibilities are distributed through face to face meetings as well as by notifications. Principal including faculty is responsible for both the academic and administrative functioning of the college. It helps to make educational leadership effective for implementation and monitoring of various policies. There are about 20 committees and all faculty members are part of it. Committees are formulated at the commencement of the academic session .Convenor including members are free to formulate plans and give final shape to them after discussion with the Principal. • IQAC , Departmental Council, Discipline Committee, and Students` Council are the perfect example of

participative management where students along with teaching ,non teaching staff, are working for upliftment of the college. Alumni are also actively participating in these programmers'. The college has a Purchasing Committee .This is functioning for the welfare of each department of the college and following transparency. College is getting funds and grants from Govt., UGC and RUSA. Purchase is being done through these funds and utilized efficiently. The committees are responsible for the college time table, admission, examination and attendance of the students. Similarly, students are also the part of management. Students have representation from all the faculties. Class representatives play a vital role to maintain the discipline and decorum of the college. Student association also helps to maintain the management in the campus. Student participation is integral for all the activities of the college. The college has an organized Student Council . The members of the Student Council are elected by class representatives. Class representatives are elected by students of each class. Student Council body consists of a President, Vice President and a Secretary. The Student Council members and members of all other committees are involved in all college activities. Members of the committees are selected by the faculty members in-charge of the committees. Besides this, student representatives are nominated for all the committees of the college. Seminars, Workshops, Sports events Orientation Program, Guest Lectures and Annual Functions are being organized successfully every year. This success is the result of the effort of every person related to the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	Teachers participate in Orientation, Refresher and Short term courses sponsored by UGC.
Library, ICT and Physical Infrastructure / Instrumentation	Library is equipped with more than 28000 books. College will demand from the HED of UP for ICT infrastructure.
Examination and Evaluation	Examination and Evaluation are conducted as per the instructions of the University.
Research and Development	Research is available in 10 departments of the College.
Human Resource Management	All the staff (Teaching Non Teaching) has been appointed by the HED of UP.
Admission of Students	Students has been admitted as per the guidelines issued by the University.
Industry Interaction / Collaboration	No interaction or collaboration with the industry.
Curriculum Development	College has no role in Curriculum Development as it is designed and developed by the University.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
_ g	

Examination	The process of
Examination	The process of examination, declaration of the date sheet, filling up the examination forms, getting admit Cards and declaration of the result are the part of e governance. • The college receives the online roll list from the university portal with a login password. The marks of practical examinations are uploaded online by the concerned teacher.
Planning and Development	Being a government college, the college follows all the policies and the rules implemented by the Govt. of U.P. All the construction work, renovation and purchasing are being done through e-tender process. The procurement process followed by college based upon the policies laid down by Govt of Uttar Pradesh in its Financial Handbook. Based upon the requirements, tendering process is initiated by estimating the quantity and the cost of the items to be procured. The estimates are approved by Competent Authority. Based upon the estimated cost and time frame of procurement, tender type is decided and accordingly notice inviting tender is released. As per the orders of Government of Uttar Pradesh, procurement is also done through GEM portal. In case of unavailability of product /item/ service on GEM portal, the procurement is done through open market on lowest price. Although every effort is made by College to procure through e-tendering website of Government but in some cases of procurement of less than Rs.10 lakhs.value, product / items / services. Etendering process is not required. This college being a Government institution follows the policies, procedures, terms conditions laid down by Government. Administration
Administration	Department of Higher Education, U.P. Department of Higher Education, U.P., has its own website .All the information are uploaded on the site to make employees aware about each and every information. Information regarding recruitment, GO's, service rules and so on are available on that.College website is also functional.
Finance and Accounts	At the time of admission, online payment of the fees is accepted by the

	college. The transaction of salary is also done online by treasury .All the payment, purchasing are being done by online.
Student Admission and Support	Eligible students apply online to get admission in the college. Merit list is declared by the university and the students get admission in the opted college. After the declaration of merit list by university, students have to fill online application form to get admission in the college. From the very first step of the admission to the last result, the whole process is following the online procedure. Beside this, the other beneficiary program for the student such as Scholarship, Examination forms, Result all are following online process.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill
	No file uploaded.					

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	2	08/09/2017	28/09/2017	21
<u>View File</u>				

6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching

Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

As per the norms set by the Govt. the college is practicing the conduct of Internal as well as external financial Audits. The External Auditor is appointed by the Govt. Conduct the audit of the college accounts to verify correctness as per the rules of and Registration provided by the Government. The purchase committee of the college is responsible for all the items and the purchases in the college. All the quotations/tenders are opened in presence of at least 5 members. All the members sign on the envelops and the quotations/tenders mentioning opened before the members. The comparative table indicating the prices of different items quoted by vendors is further signed by members of the purchase committee. Lowest rate quoted by vendors is encircled by red ink. Likewise the bills of each firm are also signed by in-charge of Department before being presented for payment. Grants received and used by the college from other agencies (central/ state) are audited firstly by Chartered Accountant. Grants relating to RUSA are monitored by RUSA committee and from UGC by the UGC Committee. The college has a separate committee for monitoring building work (Building Committee). External Audit . Regional auditor of State Government (Moradabad office) conducts auditing of accounts every year. Audit team from the Directorate of Higher Education U.P. Visits occasionally to perform sample auditing.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose	
NIL	0	0	
No file uploaded.			

0

6.4.3 – Total corpus fund generated

6.5 - Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Govt.Girls,pg College
Administrative	No	Nill	Yes	Govt.Girls,pg College

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

Regular meetings are organized by the Parent Teacher Association in every Academic year. Suggestions to improve quality of education are also welcomed. Parents are informed about the progress and attendance of their ward. The

parents are the main stakeholders. Their suggestions are most important for development of the college. The feedback is also received from the parents of students of the college. The staff cooperation and students counseling /career guidance have been appreciated by the parents .The parents felt that the sports and cultural activities conducted in the college is satisfactory.

6.5.3 – Development programmes for support staff (at least three)

Various support facilities (Loan, Medical, Study leave, CCL, Seminar participation, and faculty development programs) offered by UP Govt. College teachers are given to the staff. Farewell and welcome parties are arranged for retired and coming staff respectively.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Rusa Building constructed for smart class. 2.CCTV camera installed at college gates. 3.Water harvesting system devolpoed for water saving.

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Institution Level Students Development programme	15/08/2017	31/05/2018	Nill	500
<u>View File</u>					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
nil	Nill	Nill	Nill	Nill

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Green Drive/ Vraksharopan (Planting of trees) inside the campus and in Raza Library Rampur by NSS/Renger/ other student and Staff of the College. In day time to switch off the unnecessary lights is the responsibility of all the College family. Many initiatives are taken by College administration for cleanliness of College.

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
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Ramp/Rails	Yes	Nill

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	5	5	14/02/2 017	11	NSS Camps	Cleanli ness, Awareness Programme s	125

7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
nil	Nill	Nil

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants		
0	Nil	Nil	Nil		
No file uploaded.					

7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

Planing for Installation of ample number of Power Saving LED lights in college Campus. Planting of plants trees (both perennial seasonal) inside the campus. Regular cleaning and watering to plants are performed in routine way. To provide clean drinking water to students water purifiers have been installed. Use of Push button taps in drinking water supply. Use of Refillable cartridges for printer in all the departments and offices. Tobacco, smoking, chewing of Panmasala and Gutka is prohibited in the college campus. Health hazards caused by tobacco smoking are repeatedly highlighted especially by the NSS and Ranger unit through different events and awareness programs. The campus has been declared "Plastic free" zone. An Eco-Restoration Club is formed and worked to save our environment.

7.2 - Best Practices

7.2.1 – Describe at least two institutional best practices

Green Drive (Planting of trees) inside the campus and in Raza Library Rampur by NSS/Ranger/ other student and Staff of the College. In day time to switch off the unnecessary light are the responsibility of all the College family. Many initiatives are taken by College administration for cleanliness of College. As a unit of U.P government higher education, Government Girls P.G.College,Rampur is providing quality education to the girls to achieve the empowerment of women. The vision of the college is to develop the whole nation in order to bridge the rural urban divide by providing low cost quality higher education to the girls students of socioeconomically weaker section of the nearby urban as well as rural areas. Students are the indicative of the richness and development of their college. It is the matter of real happiness that the college was started 1976. In every academic year , the result of the college is

above 90, is also the proof of the continuous efforts made by teachers and sincerity of the students. Besides the teaching process, to develop the intellectual and reasoning qualities of the students and for the all round development, every year Debate competition, poem recitation, Essay writing, Slogan writing, Rangoli making, poster and G.K competition are organized by the departmental councils of the college. To encourage the students, the winner students are awarded in the Annual function at the end of every academic year . The college is successfully running 18 subjects at the UG level and 10 subjects as PG level . The college has research centre almost in every subject in which 8 students are registered for PhD . College organizes institutional seminars , workshops and symposium to energies the thought process of the intellectuals. These programmes are founded by UGC, ICSSR and Department of Higher education U.P. To make the girls student self dependent, and to develop the qualities of leadership the unit of NSS and Rangers are registered in the college. 100 students in NSS and 100 in Rangers are registered. The college is situated in the urban area and students are coming from the city as well as the nearby rural areas. Sometimes due to circumstances, girls from rural areas are not able to continue their studies. Keeping this fact in the mind, the college has started the centre of U.P. RAJSHRI TONDON OPEN UNIVERSITY (STUDY CENTER). College also takes initiative for making college campus as green and clean campus. The faculties of the college are using new innovative teaching technologies to impart the quality education to the students. The Departments are equipped with the computers. Library is useful for the students as well as for the researche scholars. Scholarship and Fee reimbursement facility is provided to the needy students by the social welfare department of U.P. Every year sports competition are held in the college for physical development along with the mental development of the students. In our college students are provided with career counselling for employment and persuing higher education.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.ggpgcrampur.in/

7.3 - Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

As a unit of U.P government higher education, Government Girls P.G.College, Rampur is providing quality education to the girls to achieve the empowerment of women. The vision of the college is to develop the whole nation in order to bridge the rural urban divide by providing low cost quality higher education to the girls students of socioeconomically weaker section of the area nearby urban as well as rural. Students are the indicative of the richness and development of their college. It is the matter of real happiness that the college was started in 1976.. In every academic year ,the result of the college is above 90, is also the proof of the continuous efforts made by teachers and sincerity of the students. Besides the teaching process, to develop the intellectual and reasoning qualities of the students and for the all round development, every year Debate competition, poem recitation, Essay writing, Slogan writing, Rangoli making, poster and G.K competition are organized by the departmental councils of the college. To encourage the students, the winner students are awarded in the Annual function at the end of every academic year . The college is successfully running 18 subjects at the UG level and 10 subjects as PG level . The college has research centre almost in every subject in which 8 students are registered as PhD Scholars. College organizes institutional seminars , workshops and symposium to energies the thought process of the intellectuals. These programmes are founded by UGC, ICSSR and Department of Higher education U.P. To make the girls student self dependent, and to develop

the qualities of leadership the unit of NSS and Rangers are registered in the college. 100 students in NSS and 100 in Rangers are registered. The college is situated in the urban area and students are coming from the neighbouring as well as remote areas. Sometimes due to circumstances, they are not able to continue their studies. Keeping this fact in the mind, the college has started the centre of U.P. RAJSHRI TONDON OPEN UNIVERSITY (STUDY CENTER) the students get admission in different courses. College also takes initiative for making college campus as green and clean campus. The faculties of the college are using new innovative teaching technologies to impart the quality education to the students. The Departments are equipped with the computers. Library is useful for the students as well as for the research scholars. Scholarship and Fee reimbursement facility is provided to the needy students by the social welfare department of U.P. . Every year sports competition are held in the college for physical development along with the mental development of the students. In our college students are provided with career counselling sessions also.

Provide the weblink of the institution

http://www.ggpgcrampur.in/

8. Future Plans of Actions for Next Academic Year

Government Girls P.G. College ,is eager to achieve its mission step by step. The College shall continue its duty of imparting education through its different U.G. P.G. courses in Arts, Science, Commerce, research activities through the Ph.D. facilities available in the said subjects. Since the college is the only Government Girls Institution in the Rampur district providing quality and value for money education in different discipline. Some estimated work has been done in last year, but excellence is a process, so we have to keep moving towards the fulfilment of our vision and mission. With collective spirit of college proposed some new targets and goals to achieve in the coming future, specifically for next year (2018-19). These are as below: Proposal to increase the number of ICT enabled classrooms. Proposal to create e-content of study material by teachers to help students and to upload on College website. Increase number of CCTV cameras with audio facilities also. Proposal to upload college magazine, staff statement, college Bulletin and Seminar proceedings on college website. Proposal for online feedback from stakeholders. Proposal of a Gymnasium for the students and staff. Proposal of a National Seminar. Proposal to invite professional institute for student counselling. Proposal for Laptop and printer for examination committee and for IQAC In-charge.